

Exhibit E, Evaluation Tool RFA No. HHS0015874 Criteria, Subcriteria Sheet				
Evaluator				
Respondent				
#	Criteria	Weight	Score	Comments
<b>1</b>	<b>Ability to Serve the Target Population</b>			
<b>1.1</b>	Evaluate the Applicant's training and experience to serve the target population and to carry out the proposed services.	10%		
<b>1.2</b>	Evaluate the Applicant's accomplishments and demonstrated ability with serving the target population.	10%		
<b>1.3</b>	Evaluate the Applicant's proposed Project personnel in supporting the proposed services and their knowledge, skills and abilities to support the proposed services.	10%		
<b>Subtotal</b>		<b>30%</b>		
<b>2</b>	<b>Proposed Project Plan</b>			
<b>2.1</b>	Evaluate the Applicant's proposed Project plan to accomplish the purpose of the program and to ensure proper and efficient management of the Project.	35%		
<b>2.2</b>	Evaluate the Applicant's proposed goals and/or measurable outcomes that demonstrate commitment to quality service.	15%		
<b>Subtotal</b>		<b>50%</b>		
<b>3</b>	<b>Cost</b>			
<b>3.1</b>	Evaluate the Applicant's narrative explanation of why the costs are necessary and how the fees were established to determine the costs to support the proposed activities.	5%		
<b>3.2</b>	Evaluate the Applicant's requested budget fees and how they meet the objectives of this RFA.	10%		
<b>3.3</b>	Evaluate the Applicant's proposed Administrative Fees and how they are reasonable, necessary, and adequately justified.	5%		
<b>Subtotal</b>		<b>20%</b>		
<b>TOTAL (%)</b>		<b>100%</b>		

Exhibit E, Evaluation Tool RFA No. HHS0015874		
Evaluation Scoring Guide		
Score	Level	Description
Unacceptable	1	Response does not address requirement. Response is completely unacceptable.
Unacceptable	2	Response mentions requirement, but is not responsive to the elements of the requirement.
Unacceptable	3	Response addresses requirement, but response described does not allow the agency to fulfill mission.
Marginal. Fails to meet evaluation standards but failures are correctable.	4	Response meets fundamental requirements, however could not be implemented as described (would require both the agency and Respondent to make significant changes not currently anticipated).
Marginal. Fails to meet evaluation standards but failures are correctable.	5	Response meets fundamental requirements, however could not be implemented as described (implementation would require both the agency and Respondent to make minor changes not currently anticipated).
Marginal. Fails to meet evaluation standards but failures are correctable.	6	Response meets fundamental requirements, however could not be implemented as described (implementation would require changes to be made by Respondent only).
Acceptable	7	Response clearly satisfies requirement but has some minor weaknesses.
Acceptable	8	Response clearly satisfies requirement.
Acceptable	9	Response satisfies requirements and has some benefits above requirement.
Exceptional	10	Response far exceeds all aspects of requirement.

For the purposes of this exhibit, "the agency" means the contracting state agency as specified in the solicitation.

Exhibit E, Evaluation Tool RFA No. HHS0015874		
No.	Best Value Criteria	Weight
1	Ability to Serve the Target Population	30%
2	Proposed Project Plan	50%
3	Cost	20%
	GRAND TOTAL	100%